

## **Job Description**

Job Title: Qualified Mental Health Profession (Children) (**QMHP-C**)

### ***Job Objective:***

Provide the necessary mental health treatment and social supports needed to assist children with serious mental health diagnoses. The objective is to assist the client and family to develop and execute a plan to lessen the impact of behaviors that might surface and put the child at risk of out of home placement such as transferring to a higher level of care, or detention.

QMHP's are expected to adhere to company standards as outlined in the Policy and Procedures Manual. Services are time-limited interventions provided typically, but not solely, in the home of the child that has been identified to meet the criteria for Intensive In Home Services.

### ***Immediate Supervisor:***

Clinical Supervisor – LMHP or LMHP-R

### ***Primary Responsibilities:***

Clinical Services are primarily to be provided via face-to-face involvement with the client and other family members primarily within the home although they may occur in various community settings. The QMHP -C is required to assist in the development and implementation of the person-centered skill building treatment plan. The activities associated with the primary responsibility of this Qualified Mental Health Professional (QMHP-C) are:

- Ongoing assessment of treatment needs.
- Assist in the development and ongoing monitoring and implementation of Individual Service Plan
- Work with clients to foster the development of new improved coping, problem solving, and communication skills.
- Case management functions of linking, arranging for services and referrals
- Maintain continuous contact with the identified consumer and other key stakeholders (with signed authorization to release information) in planning and service delivery. These stakeholders might include but are not limited to social workers, psychiatrists, court officials and police, and other human service professionals
- Transport consumers to and from appointments and other case management duties.
- Educate family members regarding existing community services, and act as an advocate in connecting family members to these services
- Respond to family crisis on a 24 hours, seven day a week basis
- Maintain up-to-date client records, and prepare required/necessary reports in a timely and accurate manner

- Attend court and appointments as necessary
- Establish a good working relationship with other public and private agencies/services and interface collaboratively with them
- The QMHP is required to provide service coordination activities for the ISP development and implementation as such they must have the following knowledge skills and abilities:
  - Provide and/or deliver various skill building activities
  - Assist consumers in developing daily and community living skills
  - Ability to assist consumers in development of leisure time interests/ activities
  - Knowledge skills and ability for symptom monitoring and management
  - Ability to assist consumers in developing behavior, anger management skills
  - Ability and skills to maintain required confidentiality regarding client case materials in compliance with the Commonwealth of Virginia Human Rights Code 2007 and Health Insurance Portability and Accountability Act (HIPAA)
  - Knowledge skills and abilities to provide closure and aftercare planning for each client
  - Ability and skills to work with children who have serious emotional disturbances and who may be hostile, oppositional and volatile, while at all times maintain composure and behave in a dignified manner.
  - Knowledge about normal human development
  - Knowledge about abnormal behavior
  - Knowledge and a firm understanding of family developmental issues
  - Skills and abilities necessary to develop/write the required direct or collateral/stakeholder contacts in progress note format.
  - Knowledge of effective parenting skills
  - Knowledge of effective medication management

***Supervision:***

LMHP or a license-eligible mental health professional will provide clinical supervision weekly face to face supervision. Group supervision will occur once monthly.

***Academic/Work Experience:***

Qualified Mental Health Professional-Adult (QMHP-C)" means a person in the human services field who is trained and experienced in providing psychiatric or mental health services to individuals who have a mental illness; including (i) a doctor of medicine or osteopathy licensed in Virginia; (ii) a doctor of medicine or osteopathy, specializing in psychiatry and licensed in Virginia; (iii) an individual with a master's degree in psychology from an accredited college or university with at least one year of clinical experience; (iv) a social worker: an individual with at least a bachelor's degree in human services or related field (social work, psychology, psychiatric rehabilitation, sociology, counseling, vocational rehabilitation, human services counseling or other degree deemed equivalent to those described) from an accredited college and with at least one year of clinical experience providing direct services to individuals with a diagnosis of mental illness; (v) a person with at least a bachelor's degree from an accredited college in an unrelated field that includes at least 15 semester credits (or equivalent) in a human

services field and who has at least three years of clinical experience; (vi) a Certified Psychiatric Rehabilitation Provider (CPRP) registered with the United States Psychiatric Rehabilitation Association (USPRA); (vii) a registered nurse licensed in Virginia with at least one year of clinical experience; or (viii) any other licensed mental health professional.

***Training:***

- Staff must be trained certified in: Cardio Pulmonary Resuscitation (CPR), First Aid, TOVA

**Additional Requirements:**

- Employee must be certified as being tuberculosis free
- Employee must clear criminal background and CPS registry checks

Counselors are required to use their personal vehicles for visits and for engaging in community activities. Therefore, at the time of hire Counselor's must provide proof of driver's license and insurance. Should a Counselor receive a moving traffic violation at any time after employment the Counselor must notify the Program Director about the incident the next business day after receiving the violation. Further, QMHP's will be taken off the schedule in the event they have any lapse in automobile insurance coverage.